

**EMS VALLEY U3A - COMMITTEE MEETING TUESDAY**  
**17<sup>th</sup> JUNE 2025 - MOUNTFORD 3 E.C.C.**

**Those present:**

Tim Mathews (Chairman), Rod Lipscombe (Vice Chairman), Hilary Street (Treasurer), Dbee Robinson (Business Secretary), Les Brokenshire (Groups Co-ordinator), Andrea Brokenshire, Liz Rosoman (Minutes Secretary)

- 1 **Apologies:** Sue Kent, Karen Rodger
- 2 **Minutes and Matters Arising:** The minutes from the previous meeting were read and agreed.
- 3 **Business Secretary's Report**
  - 3.1 AGM Feedback
    - a Please can we introduce the committee whilst voting, especially when there are new people being elected & voted in
    - b **Action Completed:** Agreed. Dbee to update AGM procedures etc. accordingly - Chairman to introduce each committee member with their role during his welcome speech. *ev\_u3a\_agm\_13\_AGM\_Running\_order* updated
    - c Each committee member to stand during their vote
    - d Consider changing AGM format to have speaker after AGM – No action required, as not viable
    - e Ask members what they would like to do after an AGM: for example, a quiz, a longer tea break, group to present, charity visitor?
    - f **Action Dbee** to send to Alan Borrow for newsletter
  - 3.2 *What's in it for me* sent to Alan for Newsletter for June and July
  - 3.3 Kitchen hygiene
    - a Hygiene certificate, EBC have offered us 2 free courses. To be decided Suggest TRUGS member and a meet and greeter - **Action Tim**
- 4 **Treasurer's Report**
  - 4.1 GoCardless now has 368 active users, which is 73% of membership.
  - 4.2 Final accounts will be sent to David Griffiths soon for inspection.
  - 4.3 Hilary is booked onto new features Beacon training via Zoom which includes possible changes to Gift Aid. This was discussed and a decision made to leave things as they are.
- 5 **Membership Report**
  - 5.1 Sue is away. There were 90 members at the AGM
- 6 **Groups Report**
  - 6.1 We currently have 55 active Groups, the most recent being CAMEO25, Bus Travel and 60's and 70's Music, which had its first meeting last Wednesday with 20 members in attendance and 43 joined.
  - 6.2 Tim suggested that Les updates the website with group info when updating Beacon.
  - 6.3 Dbee mentioned that groups really need at least 8 members attending each meeting to make paying for room rental worthwhile.
- 7 **Website**
  - 7.1 Tim said that the website has various metrics available, but the newsletter does not.
  - 7.2 There was a discussion about how to promote the newsletter, and it was decided that Tim will include a link to the current Newsletter on the website in his monthly email to members. **Action: Tim**
- 8 **BEACON** – Karen is away

## 9 Monthly Meeting

### 9.1 Last Meeting

- a AGM
- b Teas served by Beginners Bridge group.
- c After Tea: The Estuary Men

### 9.2 Next Meeting

- a Next Meeting – Francis Burroughes – Don't Put Your Daughter On The Stage
- b Tea – Birds and Wildlife
- c After Tea – Havant Police speaking about scam awareness.

## 10 Any Other Business (AOB)

### 10.1 20 years of Ems valley - Notes so far...

- a Friends garden next to surgery
- b A celebration for members rather than an event open to public to get more members
- c Banners available from u3a Welcome day - in ECC Mountford 1 cupboard
- d Toilets available for use at ECC (small donation would be kind)
- e Refreshments?
- f Budget?
- g **Action: Tim and sub committee**

### 10.2 Future of Ems Valley u3a added to July committee meeting (Andrea) Note this was decided to be held over for discussion at the July meeting

### 10.3 Tabletop sale at ECC - Monday 28th July - Tables offered for £5

- a **Action Dbee** to send email offer to Les (Groups) to share with Photography, craft etc should they wish for a table after Friday 20.06.25

### 10.4 New housing development - do we inform members of any meetings etc? No action required. Deemed political

### 10.5 Succession planning and Contingency planning.

- a *ev\_u3a\_com\_17\_Contingency\_Plan\_for\_Ems\_Valley\_u3a*
- b **Action Dbee** to update document with relevant information as discussed and email to committee for comment, approval, reject, etc.

### 10.6 Social media – e.g. Facebook

- a This was discussed, highlighting possible benefits and pitfalls.
- b Possibly have a closed Facebook page for information and highlighting Ems Valley u3a. Possible to advertise our u3a on Emsworth Facebook pages.
- c **Action Completed** Dbee to add to July discussion on: Future of Ems Valley u3a

### 10.7 Fire Regs - Emails received by Hilary and Tim from ECC

- a **Action - Hilary** to enquire more about this

### 10.8 Workspace and Beacon access for Andrea

- a **Action Tim and Karen**

### 10.9 Kitchen signs for Andrea to update

- a **Action completed** - Dbee to put signs in workspace

### 10.10 Public liability for visitors invited to event by a group, for example a BBQ.

- Action Hillary** to check

### 10.11 Emsworth Show. Share a gazebo with Emsworth and District u3a (25 Aug)

- Agreed it was a good idea. **Action Tim**

## 11 Meeting closed at 11:10 AM.

**Next Meeting: Tuesday, 15th July 2025 (every 3rd Tuesday)**